



APPLICATION FORM (NEW WATER SERVICE CONNECTION)

Date: _____

Company Details

Contract Account Number: _____
 Company Name: _____
 LTI Address: _____
 Head Office Address: _____
 Nature of Business: _____ (Electronics, Food & Drugs, Garments, Construction, Etc.)
 Tax Identification No.: _____ Registration (PEZA / NON – PEZA) _____

Company Representative

Name: _____ Position: _____
 Phone No.: (office) _____, (local) _____ (mobile) _____

Demand Projection:

Industrial Supply: _____ liters per day Domestic Supply: _____ liters per day

I hereby agree that Laguna Water designed the size of the meter set assembly according to the indicated demand. Laguna Water consistently maintains a water pressure level of 20 pounds per square inch (psi) for domestic and industrial water supply up until the tapping point of the meter set assembly. Furthermore, I agree to indemnify Laguna Water from any loss and/or damages that may arise from low water level due to undersized water meters.

Upon annual evaluation of locator's demand, upgrade and/or replacement of meter set assemblies may be needed wherein expenses incurred shall be assumed by the locators. Laguna Water will send letter of information to the locator if such upgrade is recommended.

 Customer's Signature over printed name

To be accomplished by LAWC

METER DETAILS

Industrial

Meter Number	Brand	Size	Last Reading	Existing/New

Domestic

Meter Number	Brand	Size	Last Reading	Existing/New

Billing Details: Contract Account No. (CAN): _____
 Meter Reading Unit (MRU): _____
 District Metering Zone (DMZ): _____

Recommending Approval:

Approved by:

Aaron Patrick D. Dona
 Territory Manager – LW LTI

Engr. Angelie C. Miranda
 Business Zone Manager – LW LTI

***Must be accomplished in 2 sets
 Requirements: BIR FORM Certificate of Registration, Business Permit, PEZA accreditation, Company profile, Valid ID

WATER AND SEWER SERVICES CONTRACT

In accordance with the Concession Agreement between the Province of Laguna and LAGUNA AAAWATER CORPORATION (hereinafter referred to as Laguna Water), this Water Service Contract is entered into by and between Laguna Water (as an agent of Laguna Province), represented by its Service Area Manager, and the Customer whose name and address are stated above. Both parties agree as follows:

1. Laguna Water shall provide water and sewer services in accordance with Laguna Water's rules and regulations now and as may be revised thereafter.
2. The Customer agrees to pay a connection fee for each connection, which will cover the cost of labor and materials supplied by Laguna Water for making the service connection to the main line, including metering charges.
3. Upon approval of this application, the customer shall make an initial deposit of **Php 15,000.00** without interest to guarantee the approximate of two (2) months consumption and service (amount is based on the applicant's average monthly consumption as detailed in the attached sheets); this deposit may be increased on the basis of actual consumption and service.

3.1 In any other case, this deposit shall be used as contingency fund for the replacement of damaged main water meters beyond repair. The replacement of the main water meter shall only be done by Laguna Water.

4. Laguna Water has the sole right to determine the size of service connections and their location with respect to the boundaries of the premises to be served. The Customer shall not install any service pipes from the water mains up to his connection. Location of the water meter shall be at Laguna Water's sole discretion, preferably outside the property line but where it is protected from any damage, and to facilitate meter reading and inspection.
5. The Customer shall take custody of the water meter and shall be solely responsible for its safekeeping and condition, reporting any damage to it or its loss to Laguna Water within 24 hours. In case of loss or damage, the Customer shall be responsible for the cost of repair, recalibration or replacement of the water meter.
6. The water rates for both industrial and domestic (potable) shall be charged as per approval of the National Water Resources Board (NWRB). There shall also be charge for sewer service equivalent to 50% of the water bill exclusively for domestic consumption.
7. Laguna Water shall have the authority to make an adjustment for increase of the water rates as it may deem necessary, subject to the approval of NWRB.
8. The monthly bill for water and waste water services shall be paid at the Laguna Water LTI office or to its authorized representatives within an inextensible 10-day period from presentation of the bill.
9. Notices of disconnection for the supply of water and use of sewer lines shall be shall be proceeded as follows:

9.1 First Notice (Reminder to Pay)	10 days
9.2 Second Notice (In legal form)	10 days
9.2 Third notice (Disconnection)	10 days

10. In case of disconnection, water service shall not be resumed until Customer pays all outstanding accounts due, together with the reconnection fee. The Customer shall not re-connect to the main line or re-open sealed water meters without Laguna Water's permission. Re-opening of sealed water meters, reconnecting to Laguna Water's mainline or any act of water provisioning without the prior consent of Laguna Water shall be deemed an illegal connection and/or tampering of Laguna Water's facilities, which shall be subject to fine, penalties, and/or legal action. The provisions of Republic Act No. 8041, otherwise known as the Water Crisis Act, shall supplement this provision.
11. The Customer shall allow authorized personnel of Laguna Water to enter his premises at any time during the day for the purpose of meter reading, delivery of water bills and correspondence, routine inspection, and other related activities.
12. The Customer shall immediately notify Laguna Water accordingly if, as the owner/s sell or otherwise transfer the ownership of the property or lease the same to a third party. In case of sale or transfer of ownership, the customer shall continue to be answerable for the bills jointly or severally with the user if the customer fails to give Laguna Water the required notice. In case of lease, the customer shall in every case continue to be jointly and severally liable with the tenant for the payment of bills. Any provision in any contract between the customer and any third party contrary to the above provision will not bind Laguna Water in any manner whatsoever.
13. Any violation by the Customer of the terms of this Contract as well as other applicable rules, regulations, and statutes shall be sufficient ground for its termination by Laguna Water and immediate disconnection of water service.
14. All rights and remedies conferred upon or reserved for Laguna Water shall be deemed cumulative and not alternative. Laguna Water shall be entitled to all other rights and remedies under the law.
15. In case of any court action arising from or in relation to this contract, the venue shall be in the proper court in Biñan, Laguna and the customer agrees to pay attorney's fees, costs of litigation and all expenses as a result of his failure to pay any and all amounts due and payable.

Conformed:

Noted By:

Name and Signature of Applicant/s, Date

Name and Signature, Date
Laguna Water Representative

RULES AND REGULATIONS ON THE USE OF WATER AND SEWER FACILITIES

1. All industrial and domestic water supply shall be taken from deep wells.
2. Domestic (potable) water, shall pass the Philippine National Standards for Drinking Water (PNSDW) and shall be supplied to the applicant under the following parameters:
Volume: 7.5 m³/ha/day (0.31 m³/ha/hr)
Max. 0.30 m³/ha/hr
Pressure: 1.4 kg/sq.cm or 20 psi
3. Industrial Water shall be supplied to each applicant under the following parameters:
Volume: 85 m³/ha./day
Max. 3.45 m³/ha./hr
Pressure: 1.4 kg/sq.cm or 20 psi
4. In case peak flow rate or minimum pressure requirements exceed the preceding parameters, a cistern or underground water reservoir with booster pump shall be installed by the applicant with the property subject to the architectural and landscaping requirement in the Declaration and/or approval of the Association. Applicants are not allowed to install pumps directly from main supply lines.
5. Fire hydrants shall be installed by Laguna Water along the main and secondary roads at regular spacing. The fire hydrants may be utilized by the applicant when fire break out. Supplied water pressure at fire hydrants is 1.4 kg/sq.cm (10 psi) approximately. Each applicant shall be required to install the necessary cistern with fire pump(s) to raise the water pressure to 6.3 kg/sq.m. (90 psi) required for firefighting within his property. No pump shall be connected directly to main supply lines.
6. Only wastewater discharged from sinks, toilets, kitchens, bathrooms and washrooms shall be allowed to flow into Domestic Sewer Lines through the sewage conjunction basin. The waste water coming from the industrial plant shall be treated first (to applicable prevailing, current government standards for water pollution) in the clients' industrial treatment facility prior to discharging to the drainage system.
7. Each applicant shall install the necessary and appropriate treatment system for industrial wastewater. The treated waste shall be discharged to the drainage conjunction basin provided by the applicant. Applicants shall be responsible for the quality of their treated industrial waste and its compliance to the applicable prevailing government regulations and standards.

In LTI, complete environment control is required by the government. Therefore, each applicant is required to undertake the following actions: Regular monitoring of effluent water shall be undertaken by the applicant, as follows:

- Continuous monitoring of effluent quantity, BOD, pH, COD, color and turbidity
- Submission of monthly analysis data to LTI
- Submission of monthly analysis to concerned government agencies
- Biological monitoring by fish pond method

The applicant shall install a holding tank having more than eight (8) hours retention to hold untreated effluent of water. The applicant shall allow LTI/Laguna Water or its representative, access to the box for sampling and control at anytime. The representative shall bear proper identification at all times.

8. Rain water within the locator's lot areas shall be drained to the drainage conjunction basin provided by the applicant, the same basin used for treated industrial waste water discharged. All rain water drainage system within the lot area to be connected to the catchment basin shall be constructed by the applicant.
9. Each applicant has the prerogative to hire their own contractor for the disposition of their industrial and solid waste materials. In the event that the majority of the applicants opt to hire a common contractor, the Association may assist in looking for and recommend to the applicant the most qualified one.

Conformed:

Noted By:

Name and Signature of Applicant/s, Date

Name and Signature, Date
Laguna Water Representative